

**Program in Occupational Therapy****Director of the Division of Research****General Description of Responsibilities**

Serves as director of the Division of Research in the Program in Occupational Therapy. Provides research leadership, general supervision and guides the development of early and mid-career investigator track faculty. Encourages and supports senior University faculty to serve as mentors for Rehabilitation and Participation Science (RAPS) PhD students. Develops, evaluates and provides general supervision to investigator track faculty, supervises staff and develops and implements programs and procedures to support the effective and productive activities necessary to advance the science of occupational therapy and participation to further rehabilitation at Washington University and in local, national and international scientific communities.

**Accountability and Responsibilities**

The director of the Division of Research reports to the Elias Michael Executive Director and is a member of the Program Management Team of the Program in Occupational Therapy. The director of the Division of Research is responsible for proposing and maintaining the Division of Research budget(s) and procedures that help ensure that the Program operates in concert with its mission and achieves the expected strategic objectives and revenues. This involves the development of key administrative plans, personnel and organizing the Division's activities to provide the financial base and systems to operate in an increasingly changing research funding, policy and educational environment.

**Research Activities**

- Contributes knowledge to the evolving fields of occupational therapy and rehabilitation and participation science.
- Builds and funds his/her laboratory, conducts scientific research, and trains and mentors master's, doctoral and PhD students.
- Links translational knowledge and regularly disseminates that knowledge in juried publications and national and international venues.
- Contributes excellence in rehabilitation and participation science to enhance health, lengthen life and reduce illness and disability.

**Division Activities**

- Leads in the development and implementation of the research mission of the Program's strategic plan, policies and procedures.
- Guides, monitors and evaluates the investigator track faculty and research activities of the Program in Occupational Therapy.
- Fosters the development of short- and long-range research and organizational goals, objectives, policies, and operating procedures; monitors and evaluates operational effectiveness; effects changes required for improvement.
- Proposes and manages the Division of Research budget in concert with Program Management Team and the overall Program budget.
- Plans and develops research training initiatives with and for the early- and mid-career investigator track faculty and staff.
- Develops relationships with University research leadership, community and professional and scientific organizations.
- Serves on University and professional planning committees that will further the Program's research agenda and cross division initiatives.

## **Rehabilitation and Participation Science (RAPS) PhD Program**

- Directs the Rehabilitation and Participation Science (RAPS) PhD Program in collaboration with the Graduate School.
- Ensures the development and implementation of procedures for students to have an outstanding experience in the RAPS PhD program.
- Responsible for working with staff on recruitment, admission and with faculty for retention and graduation of RAPS PhD students.
- Designs, manages or facilitates seminars, or teaches sections of courses to strengthen the RAPS PhD program; ensures that the curriculum is contemporary and takes advantage of the resources of Washington University.
- Mentors and guides the development of early- and mid-career investigator track faculty and recruits senior University faculty of other departments or programs to serve as mentors for RAPS PhD students.
- Reports progress and receives guidance from the RAPS Advisory Committee.

## **Skills and Abilities**

- Demonstrates knowledge and is willing to work with faculty across the translational continuum of rehabilitation and participation science.
- Management and leadership skills to insure the operations necessary to lead a successful program research agenda and RAPS PhD program.
- Demonstrated success in furthering organizational goals and developing the capacity of team members.
- Ability to apply and help early and mid-career faculty apply scientific principles to rehabilitation questions that seek fundamental knowledge about the nature and behavior of living systems and the application of that knowledge to enhance health, lengthen life, and reduce illness and disability.
- Proven scientific career track record that includes federally funded research grants, publications and invited presentations and training students to have the skills to be successful rehabilitation and participation scientists.
- Excellence in interpersonal skills and demonstrated ability to relate to diverse groups, constituencies and organizations.

## **Education, Training and Experience**

PhD with a strong scientific career contributing knowledge to the fields of occupational therapy and rehabilitation and participation science.

## **Salary and Start Up Package**

Commensurate with rank and experience. Must continue and build research in the Washington University community.

## **Application Information**

Qualified candidates must apply online at: <https://facultyopportunities.wustl.edu/Posting/Detail/1010119>

*Washington University seeks an exceptionally qualified and diverse faculty; women, minorities, protected veterans and candidates with disabilities are strongly encouraged to apply.*

## **For further information, please contact:**

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