

Final Oral Examination EXTERNAL EXAMINER NOMINATION FORM FOR PhD

Process: This form is to be completed by RSI student supervisor, attached to the FINAL PAC form and sent to the RSI Office at least 8 weeks prior to the Final Oral Examination. The RSI office will review the proposed examiners, obtain the examiners' CV and forward it to SGS for formal approval. *SGS reviews and approves the External Examiner for the Final Oral Examination in advance of exam booking.* Student and supervisor will be notified via Email of SGS approval of an external examiner.

- **The RSI Office will deliver the final thesis to the External Examiner.**
- **Students may NOT contact the examiner under any circumstances.**
- **Supervisors may contact external examiners ONLY to ascertain willingness to provide a written appraisal and/or availability to attend the examination at the specified time.**
- **Supervisor and examiner DO NOT discuss thesis content, aside from providing the thesis title.**

The external examiner:

- must be a non-UofT expert in the candidate's field of research
- must be affiliated with another University and hold professorial rank equivalent to a Full Member of SGS
- must be an objective reviewer - *neither affiliated with the student's research project nor collaborated with the supervisor or student in the previous six years.*
- **will be required to submit a written appraisal of the thesis at least two weeks before the Final Oral Examination**
- Is a voting member at the **Final Oral Examination** by attending the defense or participating via speakerphone for the entire exam.

First Choice (please print clearly)

Name _____ Position and Rank: _____
Institution: _____
Address _____
Phone: _____ Fax: _____ Email: _____
Area of Specialization: _____

Second Choice

Name _____ Position and Rank: _____
Institution: _____
Address: _____
Phone: _____ Fax: _____ Email: _____
Area of Specialization: _____

Third Choice

Name: _____ Position and Rank: _____
Institution: _____
Address: _____
Phone: _____ Fax: _____ Email: _____