

SUPERVISORY COMMITTEE MEETING FORM

STUDENT NAME:						DATE:					
STUDENT NUMBER:						DEGREE:		MSc	Ph	D	
SUPERVISOR(S) NAME											
CO-SUPERVISOR(S) NAME											
DATE OF LAST MEETING:					DATE OF	NEXT ME	TING:				
MEETING CLASSIFICATION:	6-mth	1 yr.	1.5 yr.	2 yr.	2.5 yr.	3 yr.	3.5 yr.	4 yr.	4.5 yr.	5 yr.	5 yr.+
THESIS TITLE/TOPIC:											

I. The following sections are to be completed by the <u>STUDENT</u> prior to the meeting:

COURSE REQUIREMENTS

COURSE CODE/TITLE	IN PROGRESS	COMPLETED	GRADE

ACHIEVEMENTS SINCE THE LAST MEETING

List all achievements since last meeting including publications, presentations, awards/ funding (e.g. scholarships, fellowships), etc. Awards can include poster/presentation awards, research awards, teaching awards, community or leadership awards etc. (**NOTE:** please include the bibliographic citation of all publications accepted, in press or submitted)

PROFESSIONAL DEVELOPMENT ACHIEVEMENTS/COMMENTS & QUESTIONS

Beginning in the 2022/23 academic year, completion of MyIDP: https://myidp.sciencecareers.org/Home, will be a required element of the RSI programs. The discussion of professional development topics and completion of this exercise will be supported by REH2001H or REH3001H (required for MSc and PhD students respectively). Although this discussion with the Supervisory Committee is optional, it might be highly beneficial for the student and the committee members to explicitly address the student needs in the context of their career plans and aspirations. The following questions/discussion points should be considered before and discussed during the meeting:

- What are my career goals?
- Has the MyIDP been completed?
- Areas of strength (according to MyIDP)
- Areas of further focus/improvement (according to MyIDP)

II. The following sections are to be completed by the SUPERVISORY COMMITTEE at the meeting:

Please evaluate the student progress with respect to the 8 Learning Objectives of the Program.

	e assess the student's competencies from POOR (1) to FACTORY (3) to EXCELLENT (5):	1	2	3	4	5
1.	General knowledge of the field/area of study					
2.	Specific knowledge of the held/area of study					
3.	Critical thinking skills and/or analytical and problem-solving skills					
4.	Research skills: development of research question/objectives, methodology, data analysis, statistical analysis, interpretation knowledge translation					
5.	Scientific communication: oral, written, other KT activities (beyond scientific community)					
6.	Ethical conduct of research					
7.	Awareness and/or application of EDI principles					
8.	Professional development					
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Have there been any changes to the timeline since the last meeting? If yes, please explain.
Please comment on student progress, strengths, and areas of improvement:
Ougstions/seasons wised which require fallow up at the most mosting.
Questions/comments raised which require follow up at the next meeting:
Recommendations/considerations regarding overall professional development (e.g., additional coursework, SGS or other
workshops etc.)

PROGRESS TO DATE:							
Progress since last meeting:	SATISFACTORY	UNSATISFACTORY					
Is program completion:	ON TIME	D DELAYED					
*The expected completion date of the project (including thesis preparation) is:							

COMMENTS/RESPONSES BY STUDENT

Students are encouraged to reflect on the Supervisory Committee feedback and specify actions that will be taken to address the feedback. Students are reminded that the RSI Graduate Coordinator is available for program-related support and guidance as needed. (Please attach Word document, if preferred).

I/we have reviewed and discussed this assessment with the student: (please provide signatures below)

	NAME	SIGNATURE
Student		
Supervisor		
Co-Supervisor (if applicable)		
Committee Member(s)		