



Rehabilitation Sciences Institute (RSI) **APPLICATION CHECKLIST**

LETTER OF INTENT

You may complete this letter with help from your proposed supervisor. The letter will be judged based on your understanding of the research area, clarity of ideas, and quality of writing. Templates for the LOI are provided:

[Letter of Intent for MSc](#) or [Letter of Intent for PhD](#)

CURRICULUM VITAE (CV)

It is important that the CV clearly indicates your research productivity, e.g., publications (both in preparation and published), conference presentations (poster and oral), and other relevant academic experiences (e.g., teaching assistantships, etc.).

TRANSCRIPTS

Order Official Transcripts from ALL undergraduate and graduate programs. These must be sent directly by the issuing institution to the Rehabilitation Sciences Institute (please see mailing address below):

**160 – 500 UNIVERSITY AVE, TORONTO, ON, CANADA, M5G 1V7
ATTENTION: RSI ADMISSIONS**

In lieu of a scanned copy of a paper transcript, applicants may upload a .PDF file of their academic history from their university's student web service. Where possible, the file should include the university's grading legend and your name. Internal applicants do not need to send original University of Toronto transcripts as ROSI/ACORN print-outs are acceptable.

If you are not certain whether or not your academic preparation is suitable to meet eligibility requirements for enrollment into the Rehabilitation Science program, please contact the [RSI Graduate Assistant](#) to discuss. International applicants must have their transcripts verified before upload.

REFERENCE LETTERS FROM TWO REFEREES

You will be only providing referees' contact information in your application. Requests for the letters will be sent directly by SGS.

Choose referees who can comment on your academic ability and research potential

to succeed in a graduate research program. It is recommended that you confirm your referees' willingness to write you a letter and their email address, prior to submitting their contact information. Alert them that an email will be arriving from: "SGS Graduate Admissions Application".

It is critical that you contact your referees in advance to explain this process so that they can respond appropriately. Also, it may be necessary to follow up with your referees, to ensure that the reference is submitted (electronically) by the deadline.

LETTER OF SUPERVISORY SUPPORT

This letter should be written by your potential supervisor, indicating financial and supervisory support for the duration of your program. This letter also should explain the extent of their knowledge of you as an applicant and state why you would be a good fit to their lab.

For INTERNATIONAL applicants only:

You will need to submit an Official TOEFL/TWE, which should be submitted directly from the testing centre. Codes for TOEFL/TWE: **0982** (University of Toronto)