

MINIMUM EVALUATIVE REQUIREMENTS:

- Any relevant subject area can be held as a course if **more than three (3) students** are interested in registering. Once approved, the course will be held **every 2 years**.
- A **Major Research Paper** of **at least 6,000 words** in length (excluding footnotes & references) is required.
- An additional copy of the paper must be submitted to the course coordinator for marking and an average of both marks will be submitted. The course coordinator will select an alternate maker for the paper if it is not within their area of expertise. If there is more than a 10% discrepancy between the two marks than a third marker will be provided to reach a consensus among the first two grades. An alternative form of evaluation can be negotiated between the student and instructor, however, any variation must be approved by the Independent Reading & Research Course coordinator.

MINIMUM REQUIREMENTS FOR MEETING WITH THE INDEPENDENT READING & RESEARCH COURSE INSTRUCTOR/SUPERVISOR:

- The student and instructor need to meet (in person) **every week** for a **minimum of 2 hours**.
- Any Independent Reading & Research Course undertaken must involve a **minimum of 26 hours** of meeting time between the student and instructor. Meeting frequency and total hours spent in meetings can be negotiated between the student and instructor and an alternate meeting schedule can be submitted subject to the approval of the Independent Reading & Research Course coordinator.

COURSE INSTRUCTOR:

- In order to be an instructor for an Independent Reading & Research Course, the faculty member must hold an appointment in the Rehabilitation Sciences Institute and/or the School of Graduate Studies (SGS).
- The faculty member must seek and obtain approval from the Independent Reading & Research Course coordinator and the RSI Graduate Coordinator.
- The Director of the Rehabilitation Sciences Institute must also sign the Request Form to indicate that the course will be offered.

TIMELINE FOR COURSE COMPLETION:

- The timeline for the course must coincide with regular class schedule start dates. Each term is 13 weeks in length. An Independent Reading & Research Course may be undertaken over one or two terms (depending on the frequency of meetings).
- All course work must be submitted in ample time for the instructor to grade the material and submit the final course grade in conjunction with standard course deadlines. Any extension of time given to a student to complete course work beyond the end date of the course must be approved by both the instructor and Independent Reading & Research Course Coordinator.

RESPONSIBILITY OF THE STUDENT:

- It is the responsibility of the student to ensure that the Independent Reading & Research Course Request Form is complete and submitted to the Independent Reading & Research Course coordinator.
- Once approval is given, it is the student's responsibility to ensure they are properly enrolled in the course, provide a copy of the final paper to the course coordinator for marking, and develop a timeline with the course coordinator and the Independent Reading & Research Course supervisor.